



Rizzetta & Company

Bexley Community Development District

Board of Supervisors' Meeting September 22, 2021

District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001

www.bexleycdd.org

**BEXLEY
COMMUNITY DEVELOPMENT DISTRICT**

Board of Supervisors	Doug South Amanda King John Blakley Pete Williams Jessica Robinson	Chairman Assistant Secretary Assistant Secretary Assistant Secretary Vice Chairman
District Manager	Jennifer Goldyn	Rizzetta & Company, Inc.
District Counsel	Alyssa Willson	Hopping Green & Sams,
District Engineer	Jordan Schrader	Earview Land Design

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

BEXLEY COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE – Riverview FL, 813-533-2950
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, FL 33614
WWW.BEXLEYCDD.ORG

September 14, 2021

Board of Supervisors
Bexley Community
Development District

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Bexley Community Development District will be held on **Wednesday, September 22, 2021, at 1:00 p.m.** at the offices of Rizzetta & Co., located at 5844 Old Pasco Rd., Suite 100. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors Meeting held on August 25, 2021.....Tab 1
 - B. Consideration of the Minutes of the Audit Committee Meeting held on August 25, 2021.....Tab 2
 - C. Consideration of Operation and Maintenance Expenditures For August 2021.....Tab 3
- 4. BUSINESS ITEMS**
 - A. Consideration of Capital Land Maintenance Contract.....Tab 4
 - B. Consideration of Capital Land Maintenance Annual Proposals.....Tab 5
 - C. Consideration of Capital Land Maintenance Mulch Proposal.....Tab 6
 - D. Consideration of Egis proposal.....Tab 7
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Field Services Manager
 - D. Clubhouse Manager
 1. Presentation of Clubhouse Report.....Tab 8
 - E. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950, or email Jennifer Goldyn at jgoldyn@rizzetta.com.

Sincerely,
Jennifer Goldyn
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

BEXLEY
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Bexley Community Development District was held on Wednesday, August 25, 2021, at 1:00 p.m. at the offices of Rizzetta & Company, located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Doug South	Board Supervisor, Chairman
Jessica Robinson	Board Supervisor, Vice Chairman
John Blakley	Board Supervisor, Assistant Secretary
Pete Williams	Board Supervisor, Assistant Secretary

Also present were:

Jennifer Goldyn	District Manager, Rizzetta & Co., Inc.
John Toborg	Field Service Manager, Rizzetta & Co., Inc.
Bryan Cooper	Clubhouse Manager, RASI
Alyssa Wilson	District Counsel, Hopping Green & Sams

FIRST ORDER OF BUSINESS **Call to Order**

The CDD Board of Supervisors' meeting was opened at 1:00 p.m. and a quorum was verified.

SECOND ORDER OF BUSINESS **Audience Comments**

Each landscape company gave a three-minute overview to the Board of Supervisors, of their company for the landscape RFP. There were no audience comments.

THIRD ORDER OF BUSINESS **Consideration of Landscape RFP**

On a motion from Mr. South, seconded by Mr. Williams, the Board unanimously approved Capital Land Management as their first choice awarding 385.50 points, with LMP as their second choice awarding 379.84 points, with Mainscape as their third choice awarding 361.12 points, with Down to Earth as their fourth choice awarding 361 points, with Sunrise Landscape as their fifth choice awarding 358.70 points, with Trimac as their sixth choice awarding 345.04 points and Redtree as their seventh choice awarding 345 points, CDD Board meeting, for the Bexley CDD.

On a motion from Mr. South, seconded by Mr. Blakley, the Board unanimously authorized District Staff to send an award letter and finalize agreement with the top ranked contractor, with a commencement date of October 1, 2021, for the Bexley CDD.

43

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously authorized District Staff to send a thirty-day termination letter to LMP effective September 30, 2021, CDD Board meeting, for the Bexley CDD.

44

45 **FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board
of Supervisors' Meeting held on June
23, 2021**

46

47

48

On a motion from Mr. Williams, seconded by Mr. Blakley, the Board unanimously approved the Minutes of the Board of Supervisors' Meeting held on June 23, 2021, CDD Board meeting, for the Bexley CDD.

49

50 **FIFTH ORDER OF BUSINESS**

**Consideration of the 1st Audit Meeting
held on June 23, 2021**

51

52

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Minutes of the 1st Audit Meeting held on June 23, 2021, as amended, for the Bexley CDD.

53

54 **SIXTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board
of Supervisors' Meeting held on July 28,
2021**

55

56

57

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Minutes of the Board of Supervisors' Meeting held on July 28, 2021, CDD Board meeting, for the Bexley CDD.

58

59 **SEVENTH ORDER OF BUSINESS**

**Consideration of Operation and
Maintenance Expenditures for June
2021 and July 2021**

60

61

62

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously ratified the Operation and Maintenance Expenditures for June 2021 in the amount of \$156,781.26 and July 2021 in the amount of \$127,278.17, for the Bexley CDD.

63

64

65

66

67

68

69

70 **EIGHTH ORDER OF BUSINESS** **Consideration of Resolution 2021-08,**
71 **Setting FY 21/22 Meeting Schedule**
72

On a motion from Mr. South, seconded by Mr. Blakley, the Board unanimously adopted Resolution 2021-08, Setting FY 21/2 Meeting schedule while allowing the Board to adjust the timeslot as needed, for the Bexley CDD.

73
74 **NINTH ORDER OF BUSINESS** **Consideration of Third Addendum to**
75 **Contract for Professional District**
76 **Services**
77

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Third Addendum to Contract for Professional District Services, for the Bexley CDD.

78
79 **TENTH ORDER OF BUSINESS** **STAFF REPORTS**

80
81 **A. District Counsel**

82
83 Present and no report.

84
85 **B. District Engineer**

86
87 Not present and no report.

88
89 **C. Field Services Manager**

90
91 Present and no report.

92
93 **D. Clubhouse Manager**

94
95 Present and presented his report.
96

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Chairman a not to exceed of \$100,000.00 using Operation and Maintenance and, or Construction funds for new playground equipment and repairs at the Mud, sweat and gears and Game on playground, for the Bexley CDD.

97
98 **E. District Manager**

99
100 The Board received a District Manager update from Ms. Goldyn, she informed
101 the Board that their next meeting will be held on September 22, 2021, at the
102 Offices of Rizzetta & Company, located at 5844 Old Pasco Rd., Suite 100,
103 Wesley Chapel, FL 33544, at 1:00 p.m.
104
105

On a motion from Mr. Williams, seconded by Mr. Blakley, the Board unanimously approved the Audit Committee Recommendation regarding the RFP Audit proposals, appointing McDirmit Davis, for the Bexley CDD.

106
107
108
109
110
111
112

ELEVENTH ORDER OF BUSINESS **Supervisor Requests**

There were no Supervisor Requests from the Board members.

TWELFTH ORDER OF BUSINESS **Adjournment**

On a motion from Mr. Williams, seconded by Mr. Blakley, the Board unanimously approved to adjourn the meeting at 2:21 p.m., for the Bexley CDD.

113
114
115
116
117

Secretary / Assistant Secretary

Chairman / Vice Chairman

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview, Florida · (813) 994-1001
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.bexleycdd.org

Operations and Maintenance Expenditures August 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2021 through August 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$55,038.09**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Bexley Homeowners Association, Inc.	002264	60121 PR	CDD Payroll Cost Share 06/21	\$ 1,800.00
Bexley Homeowners Association, Inc.	002264	70121 PR	CDD Payroll Cost Share 07/21	\$ 1,800.00
Bexley Homeowners Association, Inc.	002264	80121 PR	CDD Payroll Cost Share 08/21	\$ 1,800.00
Bryan Taylor	002256	B072021	Monthly Maintenance - Removal of Pet Waste 07/21	\$ 1,242.90
Clearview Land Design, P.L.	002265	21-01809	District Engineer 08/21	\$ 1,381.56
Duke Energy	002251	39208 93584 06/21	16950 Vibrant Way Lite 06/21	\$ 1,772.63
Duke Energy	002251	39208 93584 07/21	16950 Vibrant Way Lite 07/21	\$ 1,773.56
Duke Energy	002251	Summary A 07/21	Electric Summary A 07/21	\$ 3,917.38
Duke Energy	002266	Summary Duke B 07/21	Electric Summary 07/21	\$ 1,616.41
F. Peter Williams	002258	PW072821	Board Of Supervisors Meeting 07/28/21	\$ 200.00
Finn Outdoor, LLC	002267	2623	Drainage System Repair Deposit 08/21	\$ 4,356.00
Hopping Green & Sams	002259	124170	General/Monthly Legal Services Billed Through 06/21	\$ 1,488.00

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
John C. Blakley	002254	JB072821	Board Of Supervisors Meeting 07/28/21	\$ 200.00
Landscape Maintenance Professionals, Inc.	002262	161449	Pest Control 2B 06/21	\$ 308.25
Landscape Maintenance Professionals, Inc.	002262	161592	Fertilizer 07/21	\$ 2,360.00
Landscape Maintenance Professionals, Inc.	002262	161595	Install Sod 07/21	\$ 7,670.00
Landscape Maintenance Professionals, Inc.	002262	162036	Irrigation Repair 07/21	\$ 165.00
Landscape Maintenance Professionals, Inc.	002262	162037	Irrigation Repair 07/21	\$ 165.00
Landscape Maintenance Professionals, Inc.	002262	162038	Irrigation Repair 07/21	\$ 250.00
Landscape Maintenance Professionals, Inc.	002262	162146	Fertilizer 07/21	\$ 2,313.00
Landscape Maintenance Professionals, Inc.	002262	162147	Pest Control 07/21	\$ 750.00
Landscape Maintenance Professionals, Inc.	002262	162148	Fertilizer 2A 07/21	\$ 1,547.00
Landscape Maintenance Professionals, Inc.	002262	162149	Pest Control 2A 07/21	\$ 275.00
Landscape Maintenance Professionals, Inc.	002262	162152	Fertilizer 2B 07/21	\$ 1,020.00

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Landscape Maintenance Professionals, Inc.	002262	162154	Pest Control 2B 07/21	\$ 307.50
Landscape Maintenance Professionals, Inc.	002262	162155	Fertilizer 3A 07/21	\$ 165.00
Landscape Maintenance Professionals, Inc.	002262	162156	Pest Control 3A 07/21	\$ 43.25
Landscape Maintenance Professionals, Inc.	002262	162157	Pest Control 3B 07/21	\$ 50.00
Landscape Maintenance Professionals, Inc.	002262	162217	Remove Trees 07/21	\$ 1,800.00
LLS Tax Solutions Inc.	002260	002297	Arbitrage Services Series 2016 04/21/21	\$ 500.00
Pasco County Utilities Services Branch	002255	15297788	4177 Tour Trace 06/21	\$ 28.00
Pasco County Utilities Services Branch	002255	15297789	3700 Pine Ribbon Dr 06/21	\$ 504.00
Pasco County Utilities Services Branch	002268	Pasco Water Summary 07/21	Reclaimed Water Usage 07/21	\$ 3,670.62
Pasco County Utilities Services Branch	002268	Pasco Water Summary A 07/21	Reclaimed Water Usage A 07/21	\$ 261.80
Rizzetta & Company, Inc.	002252	INV0000060337	District Management Fees 08/21	\$ 5,067.60
Rizzetta & Company, Inc.	002252	INV0000060391	Mass Mailing 07/21	\$ 1,611.52

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta Technology Services, LLC	002253	INV0000007817	Email & Website Hosting Services 08/21	\$ 100.00
Spectrum Business	2020080221-1	071794201062521	16950 Vibrant Way - Wifi at Dog Park 06/21	\$ 114.97
Spectrum Business	2020080221-1	071794201072521	16950 Vibrant Way - Wifi at Dog Park 07/21	\$ 116.64
Times Publishing Company	002257	0000169455	07/07/21 Acct # 71068 Legal Advertising 07/21	\$ 112.00
Times Publishing Company	002263	0000174160	08/01/21 Acct # 71068 Legal Advertising 08/21	\$ <u>413.50</u>
Report Total				\$ <u>55,038.09</u>